

Case Study: USAID Decommission Project

Client

GSA

Location

Ronald Reagan Building, 400 C Street SW, 500 D Street SW and Lorton Warehouse

Project Overview

TPM Group was tasked with decommissioning the four sites.

The project included removing all end-user paperwork, electronics, artwork and select furniture from the sites and relocating the items to various locations

Scope of Work

TPM Group was responsible for the following services:

- Labeling all items for a specific location
- Packing personal files and books of each employee
- Packing USAID files
- Packing USAID artwork
- Packing Heritage Artwork
- Packing classified materials
- Breaking down and removing select system furniture and office furniture.
- Packing and transporting IT equipment
- Removal of Trash
- Broom Sweep

Key Tasks and Deliverables

- Submission of a detailed, phased move schedule to meet GSA's aggressive timeline.
- Providing a cleared personnel list in advance in order to enter the 4 facilities

Challenges

- Executing a move with no help from the end users
- Providing a personnel list to 4 buildings with different clearance requirements
- Deciphering between government and personal items
- Deciphering between USAID artwork and Heritage artwork
- Deciphering between classified materials and non-classified materials

TPM Group's Approach

TPM Group applied proven federal relocation expertise and detailed logistical planning to ensure orderly execution throughout all move phases. All furniture, equipment, and contents were carefully protected during loading, transporting, and unloading. TPM Group also prepared loading docks and interior pathways to mitigate damage to parking areas, sidewalks, stairways, and building interiors.

Results and Outcomes

- Successfully completed large-scale, multiple building on budget and on time
- Ensured continuous operations of the other government clients in the buildings while we carried out our mission
- Protected all Government Property with no reported damage
- Delivered all classified materials in accordance with procedures set by USAID

Summary

Through careful planning, skilled execution, and attention to detail, TPM Group successfully completed the most aggressive large-scale decommission in the 15-year history of TPM and at the same time, serviced our 12 federal contracts and dozens of commercial clients without a single service failure